

LEE PUBLIC LIBRARY BOARD OF TRUSTEES' MEETING

DATE: July 10, 2013 TIME: 5:00 PM HELD @ LEE LIBRARY

Present: Annie Gasowski, Peg Dolan, Bruce Larson, Cynthia Giguere- Unrein, Katrinka Pellicchia, Library Director Sharon Taylor.

Minutes of June 12, 2013 Meeting accepted.

Treasurer's Report: The operation's budget is incomplete. There is \$3905.90 in the non-lapsing account and \$6110.32 in the CD.

Library Director's Report (see attached document)

OLD BUSINESS:

- Sign Construction: The trustees voted unanimously to approve Allen Unrein's sign design for LPLCC. Annie will go to the next Select Board meeting to get approval for the sign. Cynthia and Katrinka will meet with Chet Murch and Randy to determine placement of the sign.
- Building Committee Update: Katrinka went to the Select Board who approved the expenditure of \$15,000 from the LPLCC Capital Reserve Fund to hire architect Dennis Mires to take us through the next phase of the building project up to the vote on the Bond in March 2013.
- Foundation Board Update: Individual Donor Committee scheduled to meet July 16, Foundation meeting July 18, and Business Committee July 24.
- Lee Fair Day: Trustees discussed giving guided tours of the proposed site of the LPLCC building by Foundation members and trustees.
- Policy Review: Privacy Policy was approved by the trustees. The Hours of Operation Policy with changes will be approved at the next meeting.

NEW BUSINESS:

- Weather Emergency Plan: The trustees voted to discontinue the plan as there is no longer a problem with the fire alarm.
- Time Line for the new building: Paul Gasowski of the Building Committee proposed a time line for the construction phases of the building. Peg and Cynthia will meet with the Bond Bank on borrowing and interest rates. Trustees discussed finding citizens to advocate for the new building.

Public Session for the Acceptance of Donations per RSA 202A: c

Tabled until Aug, 14 trustee meeting.

Meeting adjourned at 6:30 PM. Next meeting on Aug. 14 at Annie Gasowski's residence.

Director's Report
July 2013

June's Summer Reading program got off to a great start with 230 people attending the Kick-off, featuring magician Mike Bent, at Oyster River HS multi-purpose room Friday, June 28th. His humor, magic and storytelling entertained all the different ages. According to Children's Services librarian, Scottie Robinson, this was one of the best turn outs ever. The Organizing class and the Diabetes class held at the library, taught those present new skills and information. The Basement Sale was a success, allowing the room to be cleared of unnecessary clutter. Signs with our new hours (beginning July 1) were ordered and hung outside, replacing the old signs. Thanks to Bill Stevens for hanging them.

The evening knitting class decided to take a hiatus during the summer, the morning 50+ group decided to continue to meet, next class July 10 at 9 a.m.

The Friends held their annual meeting on Monday, June 17 and re-elected the standing slate of officers. The online learning courses in computer software, e-mail and social networks are already generating questions. Of the many meetings that took place in our limited meeting space, two of the most exciting included the Building Committee for the new library!

<i>Circulation</i>	May 2013	June 2013
Atrium	2857	3044
Downloadable Books	72 Adobe EPub, 53 Kindle, 84 MP3, 68 WMA, 2 Open E-Pub Total 279	84 Adobe EPub, 4 Adobe pdf ebook, 60 Kindle, 122 MP3, 56 WMA, 0 Open E-Pub 2 OD Read, 9 One Step checkout audio, 15 One Step eBook Total 352
Museum Passes	15	14
ILLs borrowed	137	108
Tents	7	10
Tables	8	9
Chairs	21	30
Meeting Room usage	30	17
<i>Online Resources</i>		
Ancestry Library	2	40
Ebscohost	12	12
Learning Express	NA	4
<i>Tech Access</i>		
Public Access	127	130

Wireless	88	128
<i>Visitor Count</i>	2155	2147
<i>Classes/Events</i>	May 2013 # of Classes/Events/Attendance	June 2013 # of Classes/Events/Attendance
Adult	10/120	11/45
Youth	16/190	2/255

Respectfully submitted,

Sharon Taylor
Director